

Martletwy Community Council
Clerk: L Lesnianski

Postal address: The Lawrenny Community Shop, Lawrenny, SA68 0PN
Email: clerk@martletwycommunitycouncil.gov.uk
Tel: 07743 274718

ORDINARY MEETING – MONDAY 1st SEPTEMBER 2025
NOTE OF PROCEEDINGS

In attendance: Cllr L Williams (Chair), Cllr J Crowther; Cllr P Eynon; Cllr A Newman
Also in attendance: Cllr D Clements (County Council); L Lesnianski (Clerk)

Apologies received: Cllr B Carlisle; Cllr V Evans

Declarations of interest: None

With the agreement of all present proceedings were recorded.

Decisions made (by Agenda reference):

1. Minutes of Previous Meeting: The minutes of the September Ordinary meeting were signed by the Chair as an accurate record of the meeting.

3. Planning:

a. Applications Received:

- i) 26/0410/PA: Baglan Farm, Martletwy SA67 8AS. Decision: Application not supported
- ii) 26/0435/PA: Cross Cottage, Martletwy SA67 8AJ Decision: Application unanimously supported

5. Finance:

a. Audit Conclusion: The Clerk presented the audit conclusion from Audit Wales, including the annual return and the auditor's 07743 274718 conclusion. Read the statement and confirmed the conclusion of audit notice had been advertised on the website and in two community noticeboards.

b. Financial Report: The Clerk presented the financial report for the period 01/09/2026 – 12/10/2026. Approved by all present. Combined opening balances £9,312.43. Total payments £595.48. Total receipts £4245.23 (including late precept payment). Combined closing balances £12,962.18

c. Clerk Salary: Clerk presented the Salary Report for August as previously emailed to councillors. Approved previous to the meeting and by all present at the meeting.

7. Community Council Policies:

a. Council Phone Number: Further to previous council decisions, the Clerk confirmed the new phone number was now in service. This number is independent of personal phone numbers and will enable the phone number to remain consistent even in the event of a change of personnel.

b. Postal Address: The Clerk has now received the key to the external post box at Lawrenny Village Shop. As with other previous council decisions, this new address will also allow for consistency even in the event of a change of personnel.

12. Date of next Meeting: Monday 9th November 2025, at 7:30pm. Venue to be confirmed.

The rest of the meeting comprised of normal matters and community council business.

Meeting Closed: 20:57